**Rashmi**

**PROFESSIONAL SUMMARY:**

* Over all 6+ years of experience as a Sr. Business Analyst with in-depth knowledge of business processes in Risk Management, Fixed Income, Asset Management, Investment Banking, and Financial Services.
* Expertise in preparing Business Requirements Document (BRD), Use Case Specifications.
* Managed project deliverables including BRD, FSD and readiness confirmation documentation.
* In depth knowledge of Software Development Life Cycle (SDLC) with thorough understanding of various phases like Inception, Analysis, Design, Build, Testing and Deployment.
* Experience in conducting Backend testing by writing SQL queries and executing them.
* Expertise in writing Business requirement document (BRD) & Functional Requirement document (FRD).
* Strong understanding of project life cycle and SDLC methodologies including RUP, Waterfall and Agile.

**Skill Matrix**

|  |  |  |
| --- | --- | --- |
| **Skill** | **Experience** | **Skill Level** |
| Business Analysis | 6+ Years | Expert |
| Requirements Documentation (BRD), SRS | 6+ Years | Expert |
| Jira, SQL | 5+ Years | Expert |
| SDLC, Agile Scrum, Waterfall | 6+ Years | Expert |
| QA (Test case development), UAT | 6+ Years | Expert |
| JAD sessions | 4+years | Proficient |

**PROFESSIONAL EXPERIENCE:**

**Fifth Third Bank, Cincinnati, OH Nov 2015 – Present**

**Sr. Business analyst**

The scope of the project was to create a Customer Master in lieu with the company's MDM-RDM initiative. It is a web-based application developed to support Home Mortgage. The end user is the Home Mortgage Consultant wherein the application facilitates recording online the primary borrower's personal information, orders the credit history of the borrower through credit report agencies like RELS or Equifax and evaluates his income, assets and liabilities. The application further facilitates in calculation of mortgage costs like prepaid, closing fees and other credits and includes governmental regulatory declarations which are mandatory to be filled by the primary borrower. All business functions of the loan process such as the Appraisal, Credit, Income, and Title functionalities were to be performed by the system. Additional features required were account administration, customer service, payment processing, account reporting, arrears management, foreclosure, and securitization.

**Responsibilities:**

* Prepared documents regarding BRD, high-level system flows, project plan, System use cases, requirements & solution.
* Used agile methodology for gathering system requirements. Had JAD sessions with users and technical team.
* Successfully conducted JAD sessions, which helped synchronize the different stakeholders on their objectives and helped the developers to have a clear-cut picture of the project.
* Analysed system requirements, developed detailed Test plan, Test cases, Test scripts for testing the functionality.
* Created Use Case diagrams, Activity diagrams using MS Visio and linked with BRD and SRS (Software Requirements Specification).
* Gathered business requirements through sessions and analysis by interviewing users and Subject Matter Experts (SME’s).
* Constructed the system in such a way that the Riskier loans could be easily identified and monitored. Extensive experience Equities, Investment banking, Asset management, Credit Derivatives.
* Produced different analyses including data mapping, flow charts, glossaries, and data elements.
* Involved in user meetings, gathered Business requirements & specifications for the Data warehouse design.
* Created and maintain data model/architecture standards, including master data management (MDM).
* Redesigned scanning and asset management processes to improve accuracy of vulnerability data.
* Prepared Business Requirement Documents (BRD), Functional Specification Document (FSD) and Requirement
* Carried out UAT support by developing test plans, test scenarios, test cases, test data to be used in testing based on business and user requirements, technical specifications and/or product knowledge.
* Run Daily, Weekly and monthly access reports for Client managers as directed by client Security Management using SQL queries/commands.
* Proposed solutions to reporting needs and develop prototypes using SQL and Business Objects that address these needs.
* Involved in preparing Process Flow Diagram & other Unified Modelling Language (UML) Diagrams using MS Visio
* Gathered and managed business requirements through the complete SDLC.
* Interacted with Software development team and Business users as a liaison in helping developers to understand the business requirements, Functional requirements (BRD, FRD) thereby ensuring the proposed applications complies with the business specifications.

**Environment:** Waterfall,Agile,SQL, Oracle, MS Word, MS PowerPoint, MS Excel, MS Visio, LoadRunner

**PNC Financial Services,Pittsburgh,PA**

**Business Analyst April 2014-Oct 2015**

The PNC Financial Services Group, Inc. (PNC) is a diversified financial service company. The company is engaged in retail banking, asset management and global investment servicing. This project aimed at development of performance reports for the client portfolio. During the project application was developed for wealth management group to provide financial services. In past company used to send the report to the account holder by calculating the ROI using traditional financial methods on excel sheet.

**Responsibilities**:

* Actively involved in validating the requirements and applying the RUP framework throughout the SDLC.
* Worked with the different business units (Wealth Management, Investment Banking, Fixed Income, Equities, Foreign Exchange, Clearing & Execution) within the bank to understand the current business flow.
* Worked with the UAT and QA teams to conduct an assessment and determine how effective UAT and QA guidelines can help the company achieve timely completion of projects.
* Created documents, work instructions and security guidelines to ensure compliance with business.
* Responsible for managing integration with multiple applications to support Credit Risk Application and Regulatory Reporting.
* Created Business Process Models to capture Business departments, their systems and relative data for usage within the Enterprise Data Warehousing(EDW) and intended usage with an investor Data Portal.
* Designed and implemented data warehouse architecture for corporate circulation data warehouse.
* Create and verify data mapping specifications for large-scale data migrations.
* Prepare graphical depictions of narrative use cases, create UML Models such as Use Case Diagrams, Activity Diagrams and Flow Diagrams using MS Visio throughout the Agile methodology.
* Authored functional requirements documents [FRD] by interacting with development team for improving client’s legacy system.
* Responsible for regular interaction with the Equities, Fixed Income & Foreign Exchange Division to gather Market Data to base the Market Risk Analysis
* Gathered and documented business rules, functional requirements (BRD, FSD), designed user interfaces, created use cases.
* Update regarding liquidity and interest rate risk disclosure, familiar with financial regulations and implications.

**Environment**: MS Access, Rational Rose, Requisite Pro, Clear Quest, RUP, UML, SQl , UAT , Ms Visio.

**Ameriprise Financial Services Minneapolis, MN**

**Business Analyst Feb2012-Mar 2014**

Ameriprise is the one of top-10 provider of mutual funds, financial planning, annuities and insurance. The assigned project was to work with a team to Maintain and Enhance Web based Portfolio management system that helps Ameriprise Financial Advisors service their clients through on-demand comprehensive reports about investments made by their clients. PMT is a reporting tool which collates information fed from several application systems and presents it in a meaningful way to the end user - the Financial Advisor1. In addition to client reports, PMT also allows the Financial Advisors to generate a variety of practice level reports through an intuitive user interface

**Responsibilities:**

* Performed duty as a liaison between Information Technology and Business department
* Utilized SDLC methodologies to manage software for three global tools in the Market Risk Technology group: New Product Review, Approved Product List, Model Workflow Validation Tool.
* Gathered and documented business rules, functional requirements (BRD, FSD), designed user interfaces, created use cases.
* Performed Market Analysis for financial clients using market data feeds from Reuters, Bloomberg and other websites to facilitate trade matching.
* Created Functional Requirement Specification documents - that include UML Use case diagrams.
* Coordinated with the requirements analysts and subject matter experts (SME) to identify, understand, and document business needs for the data flow to create market risk and credit risk modules.
* Proposed solutions to reporting needs and develop prototypes using SQL and Business Objects that address these needs.
* Expertise in Performance Management, Asset Management, Cash Management.
* Held multiple rounds of discussions with various business functions to document the as-is and to-be process flows for OTC derivatives trade processing and clearing.
* Performed feasibility and risk analysis to identify the business-critical areas from the user perspective based on capital market risk in various securities and derivatives that enable investors to analyze and rebalance portfolio.

**Education**

MBA (Finance & Marketing) from EMPI Business School (INDIA), 2003 - 2005

Bachelor’s in commerce, Ranchi University (INDIA),1998 - 2001